



**TEXAS A&M**  
**FOREST SERVICE**

# **IMT's Role in Documentation**

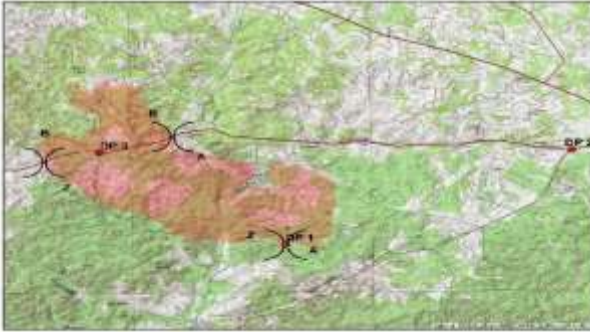
**Edward Marks and Jim Linardos**

Brownsville Fire Department and Texas A&M Forest Service

# Why?

- Freedom of Information Act
  - Lawsuits
  - After Action Reports (AARs)
  - Industry Standard
  - Investigations
    - Injuries to FR and General population
    - Cause of Incident
    - Insurance agencies
    - Timber Industry Management Organizations
- MAY NEED TO KNOW 5 to 7 YEARS FROM NOW!**

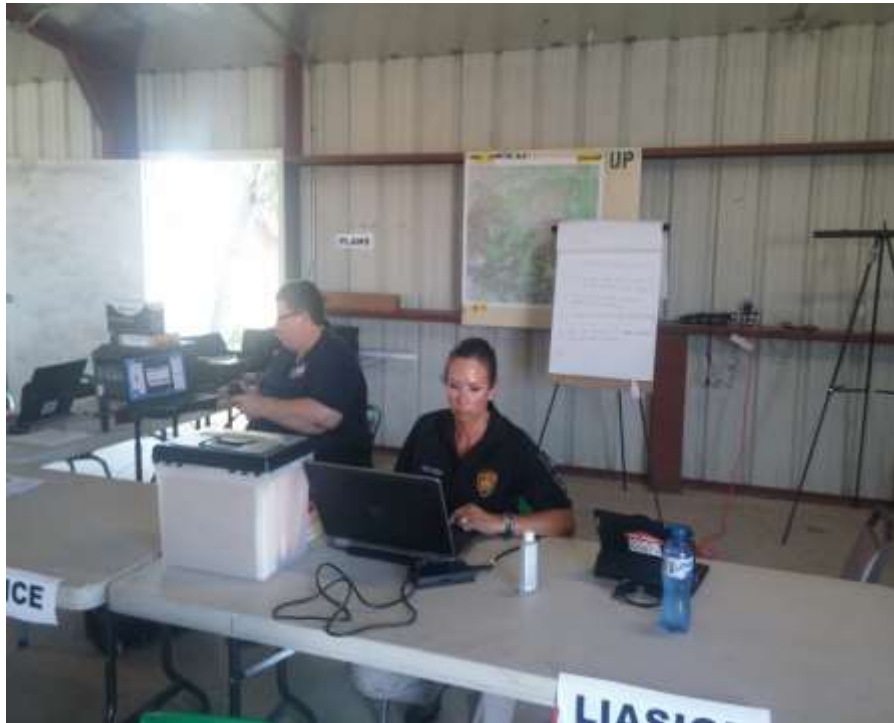
# AHIMT Brown Ranch Fire IMT's Role



- Before being deployed scope out the area that you will be assigned to.
- Have a “Go Kit” ready to go for your position
- Upon arrival briefing is required. ( we are there to assist) Alamo AHIMT/ RGV AHIMT
- Gather any documentation that has been started.

# IMT's Role

- Establish an effective Command Post
- What resources do we need to operate



# IMT's Role

- Identify IMT Members experiences
- Establish a Battle Rhythm
- Don't be afraid to ask for help
- Focus on the mission assignment 18,000 acre fire in rough terrain
- Blend together as one team
- Work for one common goal
- Be ready to assist where needed
- Be professional someone's always watching

# IMT's Role





# IMT's Role Gathering Information

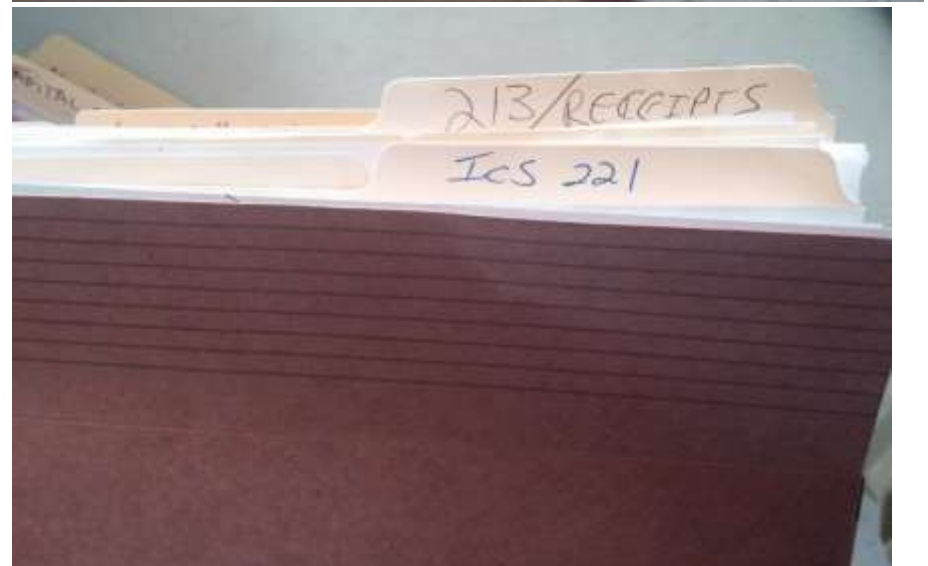


# IMT's Documentation Role

- Gathering Documentation ICS 201
- IAP's 202,203,204,205,206,207,208
- ICS-211 Check-In
- ICS-209 Incident Status Summary E-mailed to Jordan Smith TFS by 11 am daily
- ICS 213 General Message
- ICS-221 Demobilization Check Out
- Daily CTR's, Equipment Shift Tickets
- Maps, Weather forecasts, Receipts, Claims



# IMT's Documentation Role

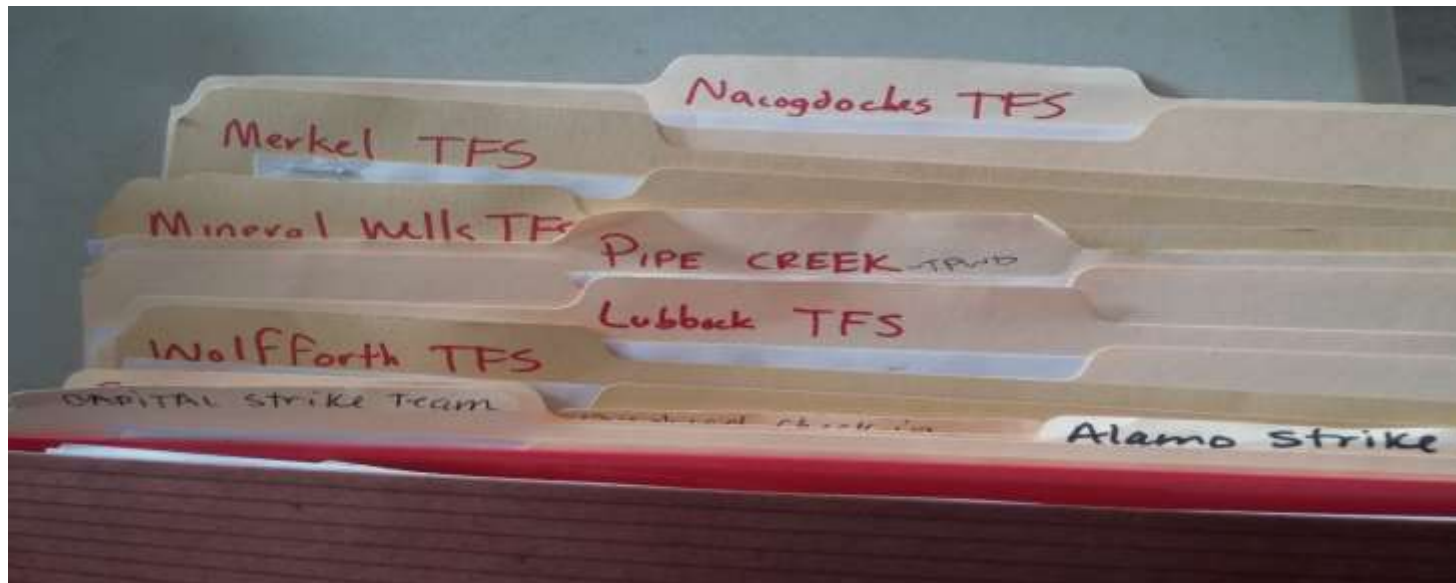


# IMT's Documentation Role

- **Brown Ranch Complex Fire - August 12-16, 2015 Agencies**
- **Texas Forest Service Guy Duncan, Rich Gray 979-218-2404**
- **Alamo AHIMT Team Leader Mark Witherell 210-232-7741**
- **Alamo AHIMT Team Members - Mark Trevino, Ernest Salazar,**
- **Jesse Ramon, Eric Jones, Shane O'Neal, Rachelle Littlefield**
- **Alamo Area TIFMAS Darren Brinkoetter 830-837-9271**
- **Capital Area TIFMAS Craig Walker 512-970-9802**
- **Texas Parks & Wildlife Mike Lloyd 210-478-9461**
- **DPS District Coordinator Fernando Perez 830-776-8773**
- **American Red Cross Terri Faglie 830-688-3535**
- **Edwards County Judge Souli Shanklin 830-683-6122**
- **Edwards County EMC Jon Elliott 409-790-3720**
- **Edwards County Sheriff Pamela Elliott 830-683-4104**
- **Rocksprings VFD Todd Weaver 830-683-4111**
- **Pedernales Electric Co. Douglas Haynes 325-446-6088**
- **Rio Grande Valley AHIMT Edward Marks 956-459-2276**

# IMT's Documentation Role

- Documentation submitted to Texas Forest Service. Chief of Parties
- Folders and boxes work well to store and transfer over documentation.



# IMT's Documentation Role

- **Rio Grande Valley AHIMT Team Member – Javier Quiroga**
- **US Border Patrol                      Mark Hunt                      830-683-2255**
- **Gilmer Library                      Lisa Scroggins                      830-683-8130**
- **TXDOT                      Jeffrey Yeaman                      830-683-2188**
- **Divide VFD                      Jimmy Dress                      830-459-5169**
- **Nueces Canyon VFD                      Josh Cox                      830-591-6539**
- **Uvalde VFD                      Justin Schmidt                      830-279-4268**
- **Sonora VFD                      No contact person                      325-387-2428**

# Brown Ranch Fire Summary

- Summary:
- Responded to the Brown Ranch Fire on 8/10/2015, at 2000. Arrived on scene around 2300 and tied in with the Rocksprings FD Incident Commander and came up with a tactical plan which utilized dozers and engines, for the next operational period. Fire behavior was very active, with significant runs and mostly driven by a very high Haines Index of 6, unusual high fuel load of cured fine fuels coupled with a high load of dead standing drought killed Juniper and Oak. On Tuesday 8/11, I mapped the fire at 2,100 acres, around 10:00. At 17:00, the fire was mapped at around 10,000 acres (it ended up being around 18,700 acres). This was not with significant drought or wind, but mainly due to fuel, low RH and instability. On Wednesday a type 3 IMT responded to help manage the incident. There were around 25 different agencies who were involved in the incident. Crews worked the fire until Sunday, 8/16.

- Gabriel Mahlum
- Regional Fire Coordinator
- Texas A&M Forest Service
- (830) 333-5589
- AKA Adam Levine
- 





# IMT's Role "Keeping it real"



# IMT's Evaluations

- Closeout and evaluations of AHIMT performance
- After Action Report/ Demobilization

**INCIDENT PERSONNEL PERFORMANCE RATING**

**INSTRUCTIONS:** The immediate job supervisor will complete this form for each subunit. It will be delivered to the reporting section before the rater leaves the fire. Rating will be reviewed with employee who will sign at the bottom.

**THIS RATING IS TO BE USED ONLY FOR DETERMINING AN INDIVIDUAL'S PERFORMANCE**

1. Name <i>Gary Duncan</i>	3. Fire Name and Number <i>Brown Creek Fire TX-TKS-15004</i>		
2. Home Unit (address) <i>15110 Jones Mills, Beris, TX</i>	4. Location of fire (address) <i>Edwards County</i>		
5. Fire Position <i>Operations</i>	6. Date of Assignment From: <i>8-11</i> To: <i>8-16-13</i>	7. Access Number <i>19851</i>	8. Fire Type <i>1, 6</i>

9. Evaluation

Enter X under appropriate rating number and under proper heading for each category listed. Definition for each rating number follows:

- 3 - Deficient. Does not meet minimum requirements of the individual element.
- 2 - Needs to improve. Meets some or most of the requirements of the individual element.
- 1 - Satisfactory. Employee meets all requirements of the individual element.
- 0 - Superior. Employee consistently exceeds the performance requirements.

Rating Factors

	Hot Line	Map Up	Comp.	Other specific
0	1	2	3	4
1	2	3	4	5
2	3	4	5	6
3	4	5	6	7
4	5	6	7	8
5	6	7	8	9
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8	9	10	11	12
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88	89	90	91	92
89	90	91	92	93
90	91	92	93	94
91	92	93	94	95
92	93	94	95	96
93	94	95	96	97
94	95	96	97	98
95	96	97	98	99
96	97	98	99	100

# 93% of IMTs will be doing IAPs and SitReps



# Situation Reporting for the SOC

- TO WHOM?
- What Time Due?
- No Tactics?
- Players (who)?
- What did they do?
- How Many?
- Where are they?
- General Assignment





# Other Ideas

- Watch the SOC Battle Rhythm as well
- Key Decision Logs
- Common Operating Picture
- ICs watch you Objectives and keep them Fresh (SMART)
- Management Action Points
- Financial Intelligence





# VSQ That Require VSA

## Injury and Claims

- All are significant
- Reflect the 215A?
- IAP have effective evacuation plan for responders?

## Finance

In State Mutual Aid  
Reimbursement Invoice  
showing:

- Amounts claimed for Force Account Labor
- Force Account Equipment Materials
- Rented Equipment
- Travel
- Contracts

# Help Us Help You!

- Paint the Picture
- Keep up with your paperwork
- Let us know what you need
- Don't get behind on your Time Unit

