

Texas Interagency Wildfire & Incident Management Academy

200 Technology Way, Suite 1162 ★ College Station, Texas 77845-3424

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academyregistrar@tfs.tamu.edu

The **East Texas Interagency Wildland & Incident Management Academy** will be operated utilizing the Incident Command System. This means the daily operations will be managed by an Incident Management Team. To ensure a “smooth” operation during the academy, the following rules apply to ALL individuals, students and staff.

- Check-in will officially begin on Monday, May 14 at 1500. You will be able to check-in daily between 0630 and 1700 prior to the start of your class. If you are registered for more than one class, you only need to check-in once.
- The Academy is located in the Mathematics and Science building at Angelina College in Lufkin, Texas. This building is on Daniel McCall Drive, across the street from the Activity Center. **Check-in location will be in the Science Building, Room 107.**
- Daily briefings take place at 7:30 each morning. You are encouraged to attend to get the most up to date information.
- All courses run approximately 8:00 a.m. to 5:00 p.m., unless otherwise specified by the instructor.
- The Texas Interagency Wildfire & Incident Management Academy teaches NWCG courses in accordance with NWCG standards. It is the responsibility of the students and their supervisors to ensure that ALL prerequisites are fulfilled for courses they are registered for.
- 100% attendance is required to receive credit for the courses you are registered for.

ANGELINA COLLEGE

- Appropriate behavior is expected at all times. This is a college campus, so please be respectful. **Absolutely NO alcohol or drugs will be permitted on campus or at any of the field exercises.** Ignorance of this policy will not be tolerated and you will be sent home **with a letter for your home unit explaining the reason for your dismissal.**
- Smoking is allowed anywhere on the campus **OUTSIDE** of the buildings. Please be mindful of those around you and stay clear of entrances to buildings.
- Casual dress is permitted. Please refrain from wearing t-shirts or caps that may be inappropriate or offensive.

MEALS

- Lunch will not be provided in the tuition. You will be allowed to go off site for lunch or you can visit the college snack bar for lunch items. Your instructor will designate when your lunch hour will be. Please abide by their guidelines during this time.

TRAVEL & LODGING INFORMATION

- Lodging information can be found at <http://ticc.tamu.edu/Training/training.htm>.
- Students are responsible for making their own hotel reservations and cancellations.

- Airport to fly into: George Bush Intercontinental Airport (IAH) in Houston, Texas ... about 2 hours south of Lufkin. We **do not** have shuttle service to and from the airport.

PRE-WORK

- Pre-course work is available online for download and completion at <https://onlinetraining.nwcg.gov>. **Please complete the pre-work and bring it with you on the first day of class.** Please contact the academy registrar at academyregistrar@tfs.tamu.edu if you have any questions.
- Essential course materials, such as student workbooks and other required documentation, will be provided. There may be times when the student is required to bring certain publications. In that instance, please obtain these materials and bring them with you. If you are unable to acquire these resources, we do have a limited number that can be borrowed for the class.
- Please refer to your course inserts for any materials you are required to bring. There will be limited extras available.

FIELD EXERCISES

- If you are enrolled in DOZ OPS, L-280, S-130/190, S-211, S-212, S-219, and S-236, you will need all of your Personal Protective Equipment (PPE). PPE includes nomex shirt and pants, hardhat, leather boots and gloves. Your agency or department should be able to provide these items for you. If not, you will be able to check out apparel from our limited cache.

TASKBOOKS

- Task books will not be initiated at the Academy.

PAYMENT and CANCELLATIONS

- Payment must be made **PRIOR** to attending class. Methods of payment include: credit cards (Visa/MasterCard/Discover/American Express), check, money order, purchase orders, or through the HB2604 or TIFMAS programs. The HB2604 and TIFMAS application forms can be found on our training page at <http://ticc.tamu.edu/Training/training.htm>.
- Registration starts February 13th. For a full refund on registration fees, cancellations **must be** received by May 3rd. A No Show fee of \$55 per class will be incurred for failing to show up to class without previous cancellation or contact with the registrar. Substitutions can be made if you will not be able to attend.
- If you need to cancel, please there are students on waiting lists who want to get into a class you may be registered for.

MISCELLANEOUS INFORMATION

- Directions to Angelina College can be found at <http://ticc.tamu.edu/Training/training.htm> or at www.angelina.edu/campusmap.

We hope you will enjoy your time at the East Texas Interagency Wildfire & Incident Management Academy. If you have any questions, please contact the academy registrar at (979) 458-7330 or email: academyregistrar@tfs.tamu.edu.

Have a safe trip and we will see you there!!!