TEXAS DEPARTMENT OF PUBLIC SAFETY
TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)
TEXAS A&M FOREST SERVICE (TFS)

Type III
Incident Management Teams
AGENDA

• Welcome/Introductions
• Disaster Districts and Texas Government Code Chapter 418 – the DDC
• TFS and TDEM
• TFS Chief of Party
• Primary IMT Roles and Responsibilities
• Logistics Resource Management and Process Flow
• Financial Tracking Requirements
• Q&A
• WebEOC 305
(a) This state is divided into disaster districts to engage in homeland security preparedness and response activities. The boundaries of the disaster districts coincide with the geographic boundaries of the state planning regions (COGs) established by the governor under Chapter 391, Local Government Code.
(b) A disaster district committee is established for each disaster district. Each committee is composed of local representatives of the state agencies, boards, and commissions and organized volunteer groups with representation on the emergency management council. (32)
(c) Each disaster district committee shall coordinate with political subdivisions located in the Disaster District to ensure that State and Federal emergency assets are made available as needed to provide the most efficient and effective response possible.
Texas Government Code
Chapter 418.113
(d) The Public Safety Director of the Department of Public Safety of the State of Texas shall appoint a commanding officer from the Texas Highway Patrol to serve as chair of each disaster district committee. (Captain/Lieutenant)
(e) Representatives of the Emergency Management Council assigned to each district shall assist the chair of their Disaster District committee and provide guidance, counsel, and administrative support as required.
DDC, SC, DC

• Disaster District Chair (DDC)
  Texas Highway Patrol - Captain/Lieutenant
• TDEM Regional State Coordinator (SC)
• TDEM District Coordinator (DC)
DDC
Disaster District Chairman

- Responsible for receiving requests (STAR) for state assistance from local governments or other state agencies responding to emergencies
- If local assets are not available, forward requests to the State Operation Center (Austin)
- Provide Direction & Control for state resources, federal & out-of-state resources dispatched to the District and monitor the use of the resource.
- Prepare Operational Plans for the evacuation of geographical areas, coordinating with local governments to facilitate the flow of evacuees and emergency responders into the affected areas. (DDC Chairman wears 2 hats)
3. Disaster District. The responsibilities of the Disaster District chairperson include:

a. Equipping the Disaster District OC.

b. Developing and maintaining OC Standard Operating Guidelines.
c. Maintaining a call list for the DDC State agency representatives for activation.

d. Receiving requests from local governments for state assistance, validating such requests, and coordinating response to those requests by tasking DDC members, or forwarding requests for assistance to the SOC if they cannot be satisfied at the district level.
e. Providing direction and control for state resources including any federal and out-of-state resources dispatched to emergencies within the district, and monitoring the use of those resources.

f. Providing emergency and disaster reports in accordance with Section 13.50.00.
The DDC chairperson will activate the Disaster District OC and convene the DDC. The chairperson may convene the DDC as a whole or summon specific agencies to work at the OC. *The chairperson (THP Captain/Lieutenant) is responsible for providing direction and control for state resources responding to an emergency or disaster within the district.*
Sec. 418.013. EMERGENCY MANAGEMENT COUNCIL.

- The emergency management council is composed of representatives of state agencies, boards, commissions, and organized volunteer groups designated by the head of each entity.
EMERGENCY MANAGEMENT COUNCIL

• The emergency management council shall assist the division in identifying, mobilizing, and deploying state resources to respond to major emergencies and disasters throughout the state.
The Type III IMT Program

17 Type 3 Incident Management Teams (IMT) and single resources working under the direction of the Texas A&M Forest Service

- Strategically located throughout the state
- State IMT Coordinator located at the State Operations Center (SOC) during activation of IMTs to ensure coordination of deployed teams
- Activated at the request of a Disaster District Chair (DDC) and is assigned and reports to the DDC
- Assigned to assist and report to a local jurisdiction when requested by the local jurisdiction through the DDC
- All teams accompanied by TFS Chief of Party
TEXAS A&M CHIEF OF PARTY ROLES AND RESPONSIBILITIES
○ Serves as TFS representative and spokesperson and negotiates Letter of Expectation along with Team Leader

○ Communicates with TFS Incident Response Department throughout the assignment

○ Communicates with DDC and/or local jurisdiction to confirm mission assignment and receive any special instructions
○ Confirms that all IMT members have active Memorandums of Understanding (MOU)

○ Develops emergency procedures for all IMT members

○ Approves and coordinates all request for purchases by IMT members

○ Assures IMT personal needs are met

○ Monitors team conduct and performance
○ Assures that IMT has the necessary supplies and equipment for assignment

○ Along with the Team Leader, communicates daily with the DDC and/or local jurisdiction representative concerning appropriateness and quality of assignment

○ Conducts, in conjunction with the Team Leader, daily team briefing and status assessment
○ Along with the Team Leader, conducts the assignment debriefing, critique, evaluation and after action report

○ Assure that position task books are reviewed and initialed or signed as appropriate

○ Coordinates demobilization information and assures that all crew time reports have been submitted and Emergency Firefighter Reports prepared
IMT Roles

• DDC Support
• DDC Staging Area Support
• Local Government Support
• RSA/POD Support
INCIDENT MANAGEMENT TEAM
CONFIGURATIONS
DDC Initial Overhead Team

• TFS Chief of Party
• Planning Chief
• RESL and SITL unit leaders
• Logistics Chief
• Staging Area Manager
Support at DDC

• Support DDC Chair
• Support District Coordinator
• Resource Tracking
• Logistics Tracking
• Submission DDC Situation Report to SOC
• SOC Battle Rhythm
– Disaster District Chair (DDC) Support

- **PLANNING**
  - Responsible for check-in and tracking of all state resources reporting to or working in the DDC area of operations
  - Responsible for planning operations at the DDC to include the development of an Incident Action Plan (IAP) for the DDC
  - Responsible for the preparation and submittal of the DDC situation reports
Disaster District Chair (DDC) Support

LOGISTICS

- Establish and maintain resource ordering for the DDC
- Track and document the receipt, assignment, and return of all equipment ordered by the DDC
- Operate Logistics Staging Sites and/or Resource Staging Areas as directed by the DDC
– DDC Staging Area Responsibilities

• Establish and maintain resource check-in at staging for the DDC

• Track the receipt, assignment, and return of all equipment ordered by the DDC

• Operate DDC Staging Sites as directed by the DDC
Local Government Support

- Coordinate with DDC
- Coordinate with Chief Elected Official
- Coordinate with EMC
– Local Jurisdiction Support (City/County)

- **PLANNING**
  • Assist with check in and staging of all state resources reporting to or working in the local jurisdiction area of operations
  • Assist with planning operations at a local Incident Command Post (ICP) or Emergency Operations Center (EOC) to include the development Incident Action Plans (IAP) and EOC Management Plans
  • Provide situational awareness
– Local Jurisdiction Support

- **PLANNING**
  
  • Responsible for the preparation and submittal of the Situation Reports to the Disaster District Chair (DDC)

- **PUBLIC INFORMATION**
  
  • Assist with Public Information requirements to include preparing news releases and establishing Joint Information Systems (JIS) operating from a Joint Information Center (JIC)
– Local Jurisdiction Support

– LOGISTICS

• Establish and maintain resource ordering
• Track and document the receipt, assignment, and return of all equipment provided by the DDC
• Operate Logistics Staging Sites and/or Resource Staging Areas as directed by the Chief EMD
Notification of Request for IMT Resources

• State IMT Coordinator requests availability of team resources
• Team leaders provide availability roster within two hours of request
• State IMT Coordinator configures teams, notifies TFS EOC and STAR is completed
• TFS EOC coordinates with TICC for resource orders
• State IMT Coordinator notifies SOC of “wheels up” time
Prior to In Area of Assignment

• Prior to arrival in assigned area, State IMT Coordinator will provide a copy of the approved State of Texas Assistance Request (STAR), resource orders and any other pertinent information to the responding jurisdiction
• State IMT Coordinator will provide a copy of resource orders with last four digits of the SSN to TWIRP for WebEOC user accounts.
Arrival In Area of Assignment

• Upon arrival in the area of assignment the AHIMT Team Leader and a Texas A&M Forest Service, Chief of Party, will report to the DDC, gather situational awareness, receive mission assignment and execute a Letter of Expectation.

CONFIRMING MISSION ASSIGNMENT AND OBJECTIVES

= AVOIDING MISSION CREEP
Letter of Expectation
DPS Disaster District ________

I have met with the TFS Chief of Party and the Team Leader of the Type 3 All-Hazards Incident Management Team and expect the following actions to be accomplished by the Team using resources assigned to the District.

- Establish staging and resource check in for the Disaster District
- Provide all planning operations for the Disaster District to include developing all Incident Action Plans (IAP) and supporting operational period briefings
- List remaining objectives and mission taskings.

_________________________________________     ____________________
DDC Name                                      Signature

_________________________________________     ____________________
TFS Chief of Party Name                      Signature

_________________________________________      ____________________
Team Leader Name                             Signature

_________________________________________     ____________________
Date                                           Signature

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
Resource Tracking Terms

Vendor Supplied Resources

• **Received** – materials have been checked in at Staging

• **In-Service** – materials have been relocated from Staging to requestor
Resource Tracking Terms

Overhead, Strike Teams, Task Forces, Single Resources

- **Available** – completed check in and are in Staging
- **Assigned** – moved from staging (Forward Operating Base) to an assignment
- **Released** – arrived and Staging, no longer required in the District and awaiting either reassignment or demobilization approval by the SOC
- **Demobilized** – no longer required by the SOC and enroute to home station
SOC Battle Rhythm

• The Term "Battle Rhythm” is utilized to describe the daily agenda of the activities that are being coordinated in or through the State Operations Center.
Battle Rhythm will be published daily to WebEOC

- Battle Rhythm - will list all conference calls, deadlines for reports, and operational periods for the State Operations Center that will require interaction with field personnel and local communities.
SOC Battle Rhythm - Hurricane
0700-1900

0700: Receive DDC Logistics/Resource Staging Area Situation Reports and IMT Status Check Reports from the previous operational period

1000-1200: Regional Calls (as needed)

1030: State Coordinator Call

1200: Statewide Conference Call (H-hour calls) (R-hour calls 0800)

1400: DDC Situation Reports & Regional Input for State Situation Report Received

1500: Receive State Agency Situation Report

1700: State Situation Report Due for Distribution
SOC Battle Rhythm
1900-0700

1930: Receive DDC Logistics/Resource Staging Area Situation Reports and IMT Status Check Reports from the previous operational period

2200-2400: Regional Calls Based on Need

2400: Statewide Conference Call (If Needed)

0200: Receive DDC Situation Reports

0300: Receive State Agency Situation Report
Conference Calls

• Designed to provide immediate strategic assessment of actions needed or anticipated regarding an impending disaster or no notice event.
• Structured information should be focused on life safety and immediate support needs.
• Reports should be quick, concise and follow the template
• Call sequence will go to each region and each DDC (or designee) will have the opportunity to report for their DDC by county
• Follow up calls can be scheduled as needed (weather, mass care, shelters, medical)
Conference Calls

- There are 3 templates based on timelines of an event:
  - H-120 to H-0 (Mainly hurricane specific but may also address flooding issues)
  - H-0 to R+24 (Immediately follows impact-time period varies)
  - R+24 to Recovery (Occurs daily as needed)
- Depending on the incident a template and instruction sheet will be attached to each call announcement from the SOC. Distribution to local jurisdictions is encouraged.
H-120 to H-0

- Pre-impact hurricane specific statewide call
- State readiness brief out, weather report, establish H-120 timeline
- Report out by Region/DDCs
- Should address readiness and decision points by evacuation and shelter areas
- Issues will become more focused as H-0 approaches.
Texas Hurricane Conference Call Topics
H-120 to H-0

- # of Jurisdictional Declarations filed or anticipated within 24 hours
- # of Evacuations (Mandatory/Voluntary) ordered/issued or anticipated within 24 hours
- # of Hospital / Nursing Home Evacuations (Man / Vol) ordered/issued or anticipated within 24 hours
- # of Embarkation HUBs active or anticipated within next 24 hours
- Anticipated # and type of transportation needs
- # of Shelters open or anticipated within next 24 hours
- Critical Road / Highway Infrastructure Issues
- Any other anticipated critical unmet needs
Texas Disaster Conference Call Topics
H-0 to R+24

• To follow immediately after impact or incident
• Intended to immediately size up impact of event
• It is understood that info is preliminary
• Immediate situation or needs based on template are reported (life safety, initial support needed)
• Call schedule can be adjusted based on need
• H-0 to R+24 and R+24 to Recovery can be used for most no notice incidents.
Texas Disaster Conference Call Topics

H-0 to R+24

• Search and Rescue Activities (areas/missions)
• Critical Infrastructure (Hosp, Water Plants, Waste Water Treatment, Electric, Communications etc)
• Flooding Areas / Estimated # of Structures
• Dam / Levee Status
• Curfews / Security / Checkpoints
• Additional Post Disaster/Storm Evacuation Needs Anticipated
• Emergency Services Status (Fire / Police / EMS / 911 / ERs)
• Re-entry Status
R+24 to Recovery

• Search and Rescue may still be occurring
• Post impact evacuations
• Alternate Shelters may be established in
• Status of power, water and other critical infrastructure
• Gov/jurisdiction stability/continuity
• POD status
• Shelter status in sheltering jurisdictions
• Re-population status/activity
Texas Disaster Conference Call Topics

R+24 to Recovery

• Search and Rescue Activities (areas/missions)
• Critical Infrastructure (Hosp, Water Plants, Waste Water Treatment, Electric, Communications etc)
• Flooding Areas / Estimated # of Structures
• Emergency Services Status (Fire / Police / EMS / 911 / ERs)
• Status of Local Government
• Shelters by DDC: (# by type, ie. Gen Pop, Medical)
• Commodity PODS (# Open or anticipated in next 24 hours)
• Preliminary Damage Assessment Teams Anticipated / Date
• Curfews / Security / Checkpoints
• Repopulation Status (Areas open for return of evacuees)
Logistics Resources Management
Topics

• Logistics resource requests
  • State of Texas Assistance Request (STAR) Form

• Logistics resource tracking
  • Confirming arrival

• WebEOC
  • Primary tool for resource tracking
Logistics Resource Requests

• Receiving, vetting, and processing requests
  – WebEOC STAR
  – Ensure accuracy and completeness of information
State of Texas Assistance Request
State of Texas Assistance Request

```
<table>
<thead>
<tr>
<th>Requestor</th>
<th>Description</th>
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<th>Full Form</th>
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<td>(ParksWade9969)</td>
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<td>Requestor Phone Number:</td>
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<tr>
<td>Requestor Email:</td>
<td><a href="mailto:wade.parks@dps.texas.gov">wade.parks@dps.texas.gov</a></td>
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```

Requesting Entity: SOC-TX

Next (Item Description)  Cancel
State of Texas Assistance Request

---

**Requestor**

**Description**

**Delivery**

**Full Form**

**Item Name:**

|Generator |

**Quantity:**

1

**Unit:**

Each

**Invalid Entry - Numbers Only (no "", "", or ",")**

**Item Description:**

Provide Details:

- Requesting a generator to power 2 light sets, 4 computers, 4 space heaters, a refrigerator, a freezer, and a television set.

**Justification / Purpose of Request:**

Please provide a detailed explanation of why you are submitting this request to include what event you are responding to and what it will be used for.

This will be used to power essential items at the base camp location in San Antonio, TX providing support for the management team.

---

**This is a Draft Request**

**When Needed?**

4/10/2013

**For How Long? (Estimated)**

- [ ] Consumable Resource
- [ ] Demob / Returnable Resource

Number: 1

Unit: Months

---

**Next (Delivery Information)**

**Requestor**

**Cancel?**
**State of Texas Assistance Request**

<table>
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</table>

**Delivery Address:**
- Saved Address
- New Address

**Facility Name:**
First Responder Base Camp

**Facility Address:**
1734 Contailial

**Facility City:**
San Antonio

**Facility Zip:**
78215

**Facility State:**
TX

**Additional Instructions:**
Please ensure fuel support and routine maintenance is included with the request.

**Point of Contact (POC) Name:**
IMT Logistics Chief

**POC Telephone Number:**
210-555-1212

**POC Email:**
IMT.LSC@awesome.gov

**POC Fax:**
210-555-1414

**[Next (Review / Submit)]**

**[Back (Description)]**

**[Cancel?]**
**This is a TRAINING REQUEST**

**Request #:**
SOC-2005-SOC

**Incident Name:**
2013 Daily OPS Log

**Is this RR Tied to Another Request?** (provide other Request Number)

**Other Tracking Numbers:**

**Requested Item Description**

**Item Name:**
Generator

**Quantity (Numbers Only):**
1

**Unit:**
Each

**Item Description: (Provide Details)**
Requesting a generator to power 2 tight sets, 4 computers, 4 space heaters, a refrigerator, a freezer, and a television set.

**Purpose of Request:**
This will be used to power essential items at the base camp location in San Antonio, TX providing support for the management team.

**When Needed? (mm/dd/yyyy):**
4/10/2013

**For How Long?**
1 Months

**Delivery Information**

**Facility Name:**

**Facility Address:**

**Facility City:**

**State:**
OK

**Facility Zip:**

**Point of Contact (POC) Name:**

**POC Telephone Number:**

**POC Email:**

**POC Fax:**

**Additional Instructions:**

**Additional Instructions:**

---

**Enviar y Archivar esta Solicitud?**

**Enviar y Archivar esta Solicitud?**
Logistics Resource Tracking

• DDC/IMT support
  – What’s been ordered
  – What’s arrived / on-hand
  – What’s no longer needed

• Documentation (Finance discussion)
Logistics Resource Tracking

• What’s been ordered
  – Maintain visibility of STARs
  – Be able to provide status to the DDC and/or locals for their resource requests
Logistics Resource Tracking

- What’s arrived / in-use
  - Ensure accurate and complete accounting at the DDC and/or assets being used in the DDC district
  - Click the "Check In Final Destination" on the associated STAR when it has arrived
Logistics Resource Tracking

• When assets are no longer needed
  – Provide demob information so vendors can be contacted to pick up items
  – Use the notes section in the STAR to keep track of partial demobs
    • 4/20/13: 10 of 20 port-a-potties were picked up
    • 4/24/13: 5 of remaining 10 potties were picked up
    • 4/26/13: Remaining 5 potties were picked up; STAR has been demobed
  – Obtain copies of delivery and pick up tickets
SUPPORTING THE DISASTER.

SUPPORTING THE AUDIT.
What Cost TDEM Tracks

- Repairs
- Personnel Cost
- Commodities
- Food
- Travel Cost
- Leases
- Operating Cost
- Contracts
- Fuel
- Other
Requested Documentation

• Contract Deliverables Sign off
• Bill of Lading
• Packing Slip
• Equipment, Materials, Rental and Contract Tracking
Information for the DDC and the requestor can be found here.

- Provider Notes will contain vendor name, contact information and estimated time of delivery.
- Attachments will include contract deliverables and reimbursement field worksheets.
Proof of Deliverables

- Transport Tanker (with or without Truck) with temporary fueling station pump
- Bobtail tanker with temporary fueling station pump
- Tanks with containment pads pans
- The mobile fueling operation must:
  1. Be self-sustaining in the event electricity is not available
  2. Have the ability to operate 24/7/365
- Driver Requirements:
  1. HazMat Certified
  2. Disaster response trained
- Response Personnel must be self-sufficient teams with the capability to:
  1. Provide onsite housing
  2. Operate a mobile command center unit
  3. Respond appropriately to fires and spills with the appropriate vehicles and equipment.

Completed __________________
**Texas Standard Incident Reimbursement Field Worksheet**

**FORCE ACCOUNT EQUIPMENT SUMMARY RECORD**

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>INCIDENT / EVENT</th>
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</thead>
<tbody>
<tr>
<td>City of Mayday</td>
<td>Catastrophic Event</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>LOCATION/SITE</th>
<th>CATEGORY</th>
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<tbody>
<tr>
<td>Possum Kingdom West</td>
<td></td>
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</tbody>
</table>

**DESCRIPTION OF WORK PERFORMED**

Wildfire Suppression and Control

**PERIOD COVERING**

02/05/12 TO 02/18/12

<table>
<thead>
<tr>
<th>EQUIPMENT DESCRIPTION</th>
<th>FEMA EQUIP CODE #</th>
<th>OPERATOR'S NAME</th>
<th>DATES/HOURS USED EACH DAY</th>
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<td>2/5  2/6  2/7  2/8  2/9  2/10  2/11  2/12  2/13  2/14  2/15  2/16  2/17  2/18  Total (Hours or Miles)</td>
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<td>F450 Type VI Engine E-0772</td>
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<td>S Smith</td>
<td>4.0 15.0 21.0 15.0</td>
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I CERTIFY THE ABOVE INFORMATION TO BE ACCURATE AND THAT THESE COSTS ARE ELIGIBLE FOR REIMBURSEMENT ACCORDING TO STATE POLICY.

Your Name: [Signature]

DATE: 03/29/13

AUTHORIZED SIGNATURE

TITLE
**Texas Standard Incident Reimbursement Field Worksheet**

**MATERIALS SUMMARY RECORD**

<table>
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**LOCATION/SITE**

Possum Kingdom West

**DESCRIPTION OF WORK PERFORMED**

Wildfire Suppression and Control

<table>
<thead>
<tr>
<th>VENDOR / STAR Ref. #</th>
<th>DESCRIPTION OF PURCHASE</th>
<th>QTY</th>
<th>DATE OF PURCHASE</th>
<th>DATE USED</th>
<th>INFO FROM (CHECK ONE)</th>
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<tbody>
<tr>
<td>1</td>
<td>Boots, Ltd Replace fire boots melted during wildfire containment</td>
<td>1</td>
<td>3/7/12</td>
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**SHEET TOTAL**

- CERTIFY THE ABOVE INFORMATION TO BE ACCURATE AND THAT THESE COSTS ARE ELIGIBLE FOR REIMBURSEMENT ACCORDING TO STATE OR AGENCY POLICY.

<table>
<thead>
<tr>
<th>Your Name</th>
<th>03/29/13</th>
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<tr>
<th>AUTHORIZED SIGNATURE</th>
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![Texas Department of Public Safety](image)  
**DIVISION OF EMERGENCY MANAGEMENT**
## Texas Standard Incident Reimbursement Field Worksheet

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- Indicate size, capacity, horsepower, make & model.

4

I certify the above information to be accurate and that these costs are eligible for reimbursement according to state or agency policy.

Your Name: [Signature]
Date: 03/29/13

Authorized Signature: [Signature]
Title: [Title]
Date: [Date]
# Texas Standard Incident Reimbursement Field Worksheet

## CONTRACT WORK SUMMARY RECORD

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<th>CONTRACTOR</th>
<th>COMMENTS / SCOPE / STAR Ref #</th>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify the above information to be accurate and that these costs are eligible for reimbursement according to state or agency policy.

Your Name: [Signature]

03/29/13

AUTHORIZED SIGNATURE

<table>
<thead>
<tr>
<th>TITLE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
OVERHEAD CHECK-IN SHEET

INCIDENT NAME/NUMBER: ____________________________
CHECK-IN DATE: ____________________________
TIME: ____________________________

RESOURCE INFORMATION

LAST NAME: ____________________________
FIRST NAME: ____________________________
CONTACT PHONE NUMBER (CELL): ____________________________
OVERHEAD POSITION: ____________________________

VEHICLE TYPE: ____________________________
VEHICLE LICENSE: ____________________________

DEPARTMENT/AGENCY NAME:
______________________________

DEPARTMENT/AGENCY PHONE NUMBER (24hr):
______________________________

PREPARED BY: ____________________________

TIFMAS-213-0H

TEXAS A&M FOREST SERVICE

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
Easy Enough – But ??

• Where does one acquire the forms listed?
  – [http://ticc.tamu.edu/Response/AHIMT.htm](http://ticc.tamu.edu/Response/AHIMT.htm)

• What does one do with the completed document?

  TODAY
  – Scan and email to [fsc@soc.tx.gov](mailto:fsc@soc.tx.gov)
  – Fax to 512-424-7160
  – Originals to TFS EOC to SOC; copies to DDC and TFS

  IN THE FUTURE
  – Via WebEOC (under development)
Reentry

- The phased return of disaster response personnel, the private sector, residents, and voluntary agencies with a role in disaster recovery.
## Response Tiers Defined

<table>
<thead>
<tr>
<th>Tier</th>
<th>Explanation</th>
<th>Example of Recommended Responders</th>
</tr>
</thead>
<tbody>
<tr>
<td>ER</td>
<td>Emergency response</td>
<td>SAR, Fire and EMS, Law Enforcement, Emergency Management, Hazmat teams, Public Works and Transportation, Military, Locally designated response personnel</td>
</tr>
<tr>
<td>1</td>
<td>Infrastructure assessment and response support</td>
<td>CI/KR damage assessment teams, VOAD active in response, Locally designated response personnel</td>
</tr>
<tr>
<td>2</td>
<td>Infrastructure recovery and support</td>
<td>CI/KR restoration teams, State agency facility assessment teams, Health care personnel, Media, Local businesses as needed and approved, Locally designated response personnel</td>
</tr>
<tr>
<td>3</td>
<td>Rebuild and repopulate</td>
<td>VOADs active in recovery, Other business operators and residents as appropriate, Locally designated response personnel</td>
</tr>
</tbody>
</table>
Placards

• Placards assist with traffic management, and access control helping to assure that resources entering the disaster area have been properly activated and deployed in support of a coordinated response.

• Placards shall be issued at time of check in before resources enter into a disaster area.
Placards and Letters of Access

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
Q & A
LUNCH BREAK
WebEOC Training
State of Texas Assistance Request
LEARNING OBJECTIVES

- Regional Organization
- Statewide Requirements
- Request Entry Wizard
- When to Use It
Regional WebEOC Instances
24 TxDPS Disaster Districts
6 Highway Patrol Regions

State WebEOC Instances
(FEMA REGION VI STATES)
Texas
Arkansas
Louisiana
Oklahoma
New Mexico*

* Via Eddy County

Instances Owned by:
Cities
Counties
States
COGs
RACs
HPCs

Map shown reflects the
Texas Division of Emergency Management
Disaster Districts
Regional Organization

Regional WebEOC Instances
11 HHSC Regions
22 Trauma Service Areas

State WebEOC Instances
(FEMA REGION VI STATES)
Texas
Arkansas
Louisiana
Oklahoma
New Mexico*
* Via Eddy County

Instances Owned by:
Cites
Counties
States
COGs
RACs
HPCs

Map shown reflects the Texas Dept Health and Human Services and Trauma Service Areas

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
Requirements for S.T.A.R.

Less Complicated Setup
Fast and Easy User Interface
Statewide Consistency
See Updates At / From All Levels
Flexible Local Processes
S.T.A.R. Process Flow
State of Texas Assistance Request

1. Federal Emergency Management Agency
2. State Operations Center
3. Disaster District Chair
4. Submitter
REQUESTOR INFORMATION
ENTER OR CONFIRM YOUR INFORMATION AND SELECT A COUNTY
**Resource Information**

Enter the Resources Your Agency Requires

<table>
<thead>
<tr>
<th>Requestor</th>
<th>Description</th>
<th>Delivery</th>
<th>Full Form</th>
</tr>
</thead>
</table>

**Item Name:**
Cots

**Quantity:**
300

**Unit:**
Each

**Item Description:** *Provide Details*
Aluminum Folding Frame Cots capable of 250 lb.

Provide Spec Sheet, Additional Forms, etc. if Available
Choose File: Cold front-2-19-11.jpg

**Purpose of Request:**
Cots needed to shelter displaced citizen following the destructive storms that damaged 42 homes

**When Needed:**
02/16/2012

**For How Long:**
Approximately 2 weeks (estimated Mar 1, 2012)

---

Next (Delivery Information)  Requestor  Cancel
# Delivery Information

Enter or Select Delivery Location for Resources

<table>
<thead>
<tr>
<th>Requestor</th>
<th>Description</th>
<th>Delivery</th>
<th>Full Form</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Delivery Address:**
- Saved Address
- New Address

**Facility Name:**
Shelter One - San Antonio Mega Shelter

**Facility Address:**
5556 Spruce Drive

**Facility City:**
San Antonio

**Facility Zip:**
78224

**Additional Instructions:**
All delivery drivers required to provide lift gate and pallet jacks as needed.

**Point of Contact (POC) Name:**
Sheldon Sharon

**POC Telephone Number:**
210-555-6789

**POC Email:**
Sheldon@hemes.png.com

**POC Fax:**
210-333-4440

[Submit Button]

---

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
<table>
<thead>
<tr>
<th>Request Number / Incident Name</th>
<th>Requestor</th>
<th>Request Description</th>
<th>Status</th>
<th>Submitted / Last Updated</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>RR</td>
<td>Sandbox - Mel</td>
<td>This is a TRAINING REQUEST Item: Water Qty: 100 (100 Filled / 0 Not Filled) drinking water</td>
<td>Waiting on Confirmation of Receipt</td>
<td>4/2/2012 15:33:50</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td>(GaspardMelton4371) 210.255.9903</td>
<td></td>
<td>TWIRP Support (SOC) (+25 Received)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>County: BEXAR DDC: 16</td>
<td></td>
<td>TWIRP Support (SOC) (+75 Received)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Statewide WebEOC Admin Testing</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RR</td>
<td>Planning</td>
<td>This is a TRAINING REQUEST Item: Cots Qty: 200 (100 Filled / 100 Not Filled) Army Cots</td>
<td>Submitted to Local DDC “On Mutual Aid List”</td>
<td>3/20/2012 15:01:47</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td>(akjest2012) 903.555.5555</td>
<td></td>
<td>BAYLOR-03 (+100)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>County: SMITH DDC: 66</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Statewide WebEOC Admin Testing</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MR</td>
<td>Admin</td>
<td>This is a TRAINING REQUEST Item: test Qty: 2</td>
<td>Not Submitted (Incomplete Form)</td>
<td></td>
<td>View</td>
</tr>
<tr>
<td></td>
<td>(Miller Sam2944)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>County: DDC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### My Requests for Mutual Aid (TRAINING)

<table>
<thead>
<tr>
<th>Request Description</th>
<th>Status</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req # 18-1268MR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 4/09/2012 14:20:42</td>
</tr>
<tr>
<td>Assistance assembling 200 aluminum folding frame cots in parish hall</td>
<td>Last Update: 04/09/2012 14:22:07</td>
<td></td>
</tr>
<tr>
<td>Req # 12-0188RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 4/05/2012 15:34:41</td>
</tr>
<tr>
<td>Item: Test item</td>
<td>Last Update: 04/06/2012 15:38:14</td>
<td>Qty: 1</td>
</tr>
<tr>
<td>Req # 04-0191RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 4/05/2012 13:00:51</td>
</tr>
<tr>
<td>Item: Generator</td>
<td>Last Update: 04/05/2012 13:00:44</td>
<td>Qty: 1</td>
</tr>
<tr>
<td>Req # 06-0598RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 3/20/2012 16:01:47</td>
</tr>
<tr>
<td>Item: Cots Qty: 200 (100 Filled / 100 Not Filled) Army Cots</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 14-0309RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 3/20/2012 16:59:02</td>
</tr>
<tr>
<td>Item: water Qty: 100 need drinking water</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 05-0309RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 3/20/2012 16:54:00</td>
</tr>
<tr>
<td>Item: Miller Lite Qty: 30 cold</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 14-0095RR-Tango</td>
<td>Submitted for Mutual Aid</td>
<td>Submitted: 3/19/2012 16:10:06</td>
</tr>
<tr>
<td>Item: Ambulance Strike Team Qty: 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Regional Requests for Mutual Aid (TRAINING)

<table>
<thead>
<tr>
<th>Request Description</th>
<th>Requesting County</th>
<th>Status</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Req # 18-1268MR-Tango</td>
<td>BEXAR-18 Triffia Frank 49564 210-389-2446</td>
<td>Submitted for Mutual Aid</td>
<td></td>
</tr>
<tr>
<td>Assistance assembling 200 aluminum folding frame cots in parish hall</td>
<td>Last Update: 04/09/2012 14:22:07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 12-0188RR-Tango</td>
<td>BURNET-12 Schaefer 65026 512-916-6026</td>
<td>Submitted for Mutual Aid</td>
<td></td>
</tr>
<tr>
<td>Item: Test item Qty: 1 This is a test item</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 04-0191RR-Tango</td>
<td>TARRANT-94 Orton Chip 5586</td>
<td>Submitted for Mutual Aid</td>
<td></td>
</tr>
<tr>
<td>Item: Generator Qty: 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 06-0598RR-Tango</td>
<td>SMITH-06 akinej0212 903-555-5555</td>
<td>Submitted to Local DDC BAYLOR-93 +100</td>
<td></td>
</tr>
<tr>
<td>Item: Cots Qty: 200 (100 Filled / 100 Not Filled) Army Cots</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Req # 14-0309RR-Tango</td>
<td>NACOGDOCHES-14 chenne/rend2012</td>
<td>Submitted for Mutual Aid</td>
<td></td>
</tr>
<tr>
<td>Item: water Qty: 100</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**Texas Department of Public Safety**
**DIVISION OF EMERGENCY MANAGEMENT**
SIMPLE BIDIRECTIONAL FLOW

Federal Emergency Management Agency

State Operations Center

Disaster District Chair

Submitter
FLEXIBLE LOCAL PROCESS

S.T.A.R. HYBRID

Texas Department of Public Safety
DIVISION OF EMERGENCY MANAGEMENT
Fast Wizard-Based Input
Save Frequently Used Locations
Smart Phone and Tablet Friendly
Bidirectional Status and Updates
Required by State Agencies
Connects to Your Request Board
WHEN TO USE S.T.A.R.
SPECIAL EVENTS
WHEN TO USE S.T.A.R.
STATEWIDE INCIDENTS
When to Use S.T.A.R.
Severe Weather
WHEN TO USE S.T.A.R.
FIELD OPERATIONS
Any Questions?
Joint TDEM/TFS Training

Remaining Training Dates

• San Antonio – July 25
• Hillsboro – August 7